Leggett Valley Unified School
DistrictCOVID-19 Safety
Plan

Tables of Contents
I. Introduction

II. Strategies to Prevent the Spread of COVID-19
   1. Face Coverings, Personal Protective Equipment and Supplies
   2. Vaccinations
   3. Physical Distancing
   4. Ventilation and Outdoor Spaces
   5. Handwashing, Hygiene, and Etiquette
   6. Cleaning and Disinfection
   7. Checking for Signs, Symptoms and Exposures
   8. Staff to Staff Interactions
   9. Train All Staff and Educate Families
  10. Maintain Healthy Operations
  11. Confirmed COVID-19 Case
  12. Measures for When a Cluster or Outbreak Is Being Investigated at a School
  13. School and District Closure Determinations
  14. K-12 School Testing

III. Appendix
   1. Appendix A - LVUSD COVID-19 Cleaning Guidelines
   2. Appendix B - LVUSD Health Safety Protocols Charts
   3. Appendix C - LVUSD Health & Safety Guidebook
   4. Appendix D - Communication Plan
   5. Appendix E - COVID-19 School Site Specific Protection Plan

IV. Reference Documents
I. Introduction

The LVUSD COVID-19 Safety Plan addresses the Cal/OSHA COVID-19 Prevention Program requirements. The sections that reference Cal/OSHA requirements are denoted by “Cal/OSHA”. The Foundational principle of this plan is that all students must have access to safe and full in-person instruction and to as much instructional time as possible.

Schools will implement strategies to encourage behaviors that reduce the spread of COVID-19. A comprehensive risk assessment has been made at each site and the principal and other staff will implement the plan.

This COVID-19 Safety Plan for reopening was originally developed after careful consideration and guidance from the Mendocino County Public Health Officer, the California Department of Public Health Guidance documents, the American Academy of Pediatrics Guidance documents, and input from surveys and stakeholder groups, including consultation with the Leggett Valley Teachers’ Association, CSEA Chapter 261, and various community youth support organizations. The plan has been updated based on new CDPH, Cal/OSHA, and local health orders and mandates. Additionally, it includes the necessary components of a COVID-19 Prevention Program (Cal/OSHA). This plan will be updated, as needed, when state and local requirements change.

Health and Safety recommendations are based on information from the California Department of Public Health, our County Public Health Officer, and the Center for Disease Control (CDC).

General Guidelines in Working with COVID-19

COVID-19 is mostly spread by respiratory droplets released when people talk, cough, or sneeze. It is less likely that the virus may spread to hands from a contaminated surface and then to the nose, eyes, or mouth, causing infection. Therefore, personal prevention practices (such as handwashing, staying home when sick) and environmental cleaning and disinfection are important principles that are covered in this document. Fortunately, there are a number of actions schools can take to help reduce the risk of COVID-19 exposure and spread during school sessions and activities.

Supplies for School Sites and Classrooms to maintain an environment that is as safe as possible and mitigates various risks of transmission. (Cal/OSHA)

1. **Barriers** which include: gloves, face masks (including but not limited to 3-ply masks), face shields, and goggles.
2. **Cleaning Supplies** which include: soap, hand sanitizer with at least 60 percent alcohol (for staff and older children who can safely use hand sanitizer), paper towels, tissues, disinfectant wipes, and various custodial cleaning products.
3. **Infrared thermometers** for no-touch screening.
II. Strategies to Prevent the Spread of COVID-19 - Infection Mitigation Strategies

1. Face Coverings, Personal Protective Equipment and Supplies (Cal/OSHA)

Face coverings are required for all persons (staff, students, parents, or community members) who are at a school site indoors and outdoors regardless of vaccination status. The mask must be worn over the nose and mouth at all times. This includes anyone dropping off or picking up children and on District transportation.

Staff and students with a documented medical contraindication to a face covering may be allowed to wear a face shield with a cloth drape below the chin and tucked into the shirt, as long as their condition permits.

In limited situations where a face covering cannot be used for pedagogical or developmental reasons (e.g., communicating or assisting young children or those with special needs), a face shield with a drape (per CDPH guidelines) can be used instead of a face covering while in the classroom as long as the wearer maintains physical distance from others. Staff must return to wearing a face covering outside of the classroom.

Schools must exclude from campus any adult or student who refuses to wear a face covering, unless the student or adult is medically exempt. A note from a medical provider indicating the student has a medical or behavioral contraindication to face coverings must be provided prior to the face covering exemption being implemented. The District will engage in the interactive process with any employee who has medical limitations restricting their ability to wear a mask. Students who are excluded from campus because they will not wear a face covering will be served through LVUSD’s Independent Study Program. Adults refusing to wear a face mask inside will be engaged outside, on Zoom, or through a telephone call.

Face-covering may not be removed while outdoors.

Face coverings will not be required while students and staff are engaged in eating or drinking. Physical distancing guidelines will be followed during these times as much as possible. Staff are not required to wear a mask when working alone in a room.

Participants in youth and adult sports should wear face coverings when participating in the activity, even with heavy exertion, indoors and as tolerated outdoors.

Training will be provided for students and staff in the proper use, removal, and washing of face coverings and etiquette of all face coverings (includes flyers, posters, accessible videos, and in-person training). The CDPH Guidance for the Use of Face Coverings will be provided to staff and families of students.

The District will provide schools a supply of face coverings for students or staff who inadvertently fail to bring a face covering to school. Staff will also be provided with disposable 3-ply surgical masks, N95 masks and face shields upon request.

The District will provide adequate supplies including soap, hand sanitizer with at least 60 percent
alcohol (children under 9 years old should use hand sanitizer under adult supervision), paper towels, tissues, disinfectant wipes, gloves, face coverings or shields.

The District will continue to monitor and evaluate the need for PPE as required by CCR Title I, section 3380, and CCR Title 8, section 5144. The District will provide such PPE as needed.

2. Vaccinations
Vaccinations or bi weekly testing for all school employees and students are required by the State of California. COVID-19 vaccines are effective at keeping you from getting COVID-19, especially severe illness and death. COVID-19 vaccines reduce the risk of people spreading the virus that causes COVID-19.

The Center for Disease Control has created several helpful guides regarding the vaccine.

General COVID 19 Vaccine Information

Myths and Facts

Frequently Asked Questions

3. Physical Distancing (Cal/OSHA)
Recent evidence indicates that in-person instruction can occur safely without minimum physical distancing requirements when other mitigation strategies (e.g., masking) are implemented. This is consistent with CDC K-12 School Guidance and CDPH guidance.

3a. Modified Classroom Layouts
Activities where there is increased likelihood for transmission from contaminated exhaled aerosols, such as band and choir practice and performances are permitted outdoors only, provided that precautions such as physical distance and use of face coverings are implemented to the maximum extent. Playing of wind instruments is strongly discouraged. Physical distancing beyond 6 feet is strongly recommended.

3b. School Bus Transportation
Measures will be implemented to reduce risk on the school bus. Students and staff will wear face coverings at all times on a bus. Bus windows shall be kept open whenever possible to maximize ventilation. A minimum of at least two windows on a bus should be opened fully. Each bus will be equipped with extra unused face coverings for students who may have inadvertently failed to bring one.

3c. Food Services
School sites will maximize physical distance as much as possible while eating (especially indoors). Sites will use additional spaces outside of the cafeteria for mealtime seating such as classrooms or the gymnasium to help
facilitate distancing. Arrangements for eating outdoors will be made as feasible. Frequently touched surfaces will be cleaned daily. Surfaces that come in contact with food should be washed, rinsed, and sanitized before and after meals. Given very low risk of transmission from surfaces and shared objects, there is no need to limit food service approaches to single use items and packaged meals.

4. **Ventilation and Outdoor Spaces (Cal/OSHA)**

Outdoor activities, including snacks/meals, active exercise, and instruction, will be encouraged. Students should come prepared for increased outdoor activities. They should wear layers of clothing or bring additional clothing.

Ventilation systems are continually monitored for proper operation. All Heating, Ventilation & Air Conditioning (HVAC) Merv 11 or higher filters are replaced on a scheduled replacement cycle. The district uses filters above industry standard at all of our school sites and the District Office. Replacement cycles will be adjusted accordingly based on guidance or need. HVAC units will be used with maximum air circulation when outside conditions will not allow open doors and windows. Otherwise, classroom and office ventilation are to have windows and doors open to allow air flow to provide as much fresh air as possible. All classrooms and work areas serving more than one individual have been equipped with low noise HEPA air filters with a large enough capacity and flow rate for the square footage of the room.

If the amount of outside air needs to be minimized due to other hazards, such as heat and wildfire smoke, the Superintendent or designee may close school to in person learning and move to independent study.

5. **Handwashing, Hygiene, and Etiquette (Cal/OSHA)**

School sites will develop routines and schedules for staff and students in all grades to wash or sanitize their hands at staggered intervals, especially before and after eating, upon entering/re-entering a classroom, and before and after touching shared equipment such as a computer keyboard.

Videos, flyers, and onsite demonstrations will be used to teach and reinforce handwashing with soap and water for at least 20 seconds.

If soap and water are not readily available, hand sanitizer that contains at least 60% alcohol will be available in classrooms and offices. Children under 9 years old should use hand sanitizer under adult supervision. The District has purchased and received an adequate supply of hand sanitizer, with 60% alcohol content, for all classrooms and offices at every district site. All bathrooms in the district have touchless faucets.

Staff and students will be encouraged to cover coughs and sneezes with a tissue. Used tissues should be thrown in the trash and hands washed immediately with soap and water for at least 20 seconds. If soap and water are not available, hand sanitizer should be used.

Handwashing facilities will be continually evaluated and portable stations will be installed at a site if necessary.
Bathroom doors will remain open when not in use to maximize fresh air flow.

**Personal Protective Equipment (PPE)**

We evaluate the need for PPE (such as gloves, goggles, and face shields). Upon request, we provide respirators for voluntary use to all employees who are not fully vaccinated and who are working indoors or in vehicles with more than one person. The employee will be trained to correctly use the respirator.

### 6. Cleaning and Disinfection (Cal/OSHA)

#### 6a. Custodial staff have been thoroughly trained in the proper cleaning of frequently touched surfaces (e.g., door handles, desks, sink handles, drinking fountains, etc.) within the school and on buses.

Schedules will be set up to provide for enhanced daily cleaning focusing on sanitizing touchpoints, ensuring that adequate time is allowed for proper cleaning. Schedules will be shared with all stakeholders. Buses will be cleaned daily. Adequate cleaning supplies will continue to be provided and stored away from children.

#### 6b. Water Systems

Additional hydration stations have been provided and staff and students will be encouraged to bring their own water bottles to minimize the use and touching of water fountains.

#### 6c. Cleaning and Disinfection After a Positive Case

If a positive case has been identified, the space where the case spent a large proportion of their time, including buses and other district vehicles will be disinfected by trained custodial staff. Staff engaged in cleaning and disinfecting will be equipped with proper PPE for COVID-19 disinfection in addition to PPE as required by product instructions. This procedure is detailed in the **LVUSD COVID-19 Cleaning Guidelines (see Appendix A)**.

### 7. Checking for Signs, Symptoms and Exposures (Cal/OSHA)

#### 7a. Staying Home When Appropriate

Families and employees will do COVID-19 self-checks before coming to school each day. Students and staff will be educated on when they should stay home and when they can return to work or school.

Employees and students who are sick should stay home and get tested for COVID-19. Employees and students with symptoms of COVID-19 infection should not return for in-person instruction until they have met CDPH criteria to return to school for those with symptoms:

- a. At least 24 hours have passed since resolution of fever without the use of fever-reducing medications; and
- b. Other symptoms have improved; and
c. They have a negative test for SARS-CoV-2, OR a healthcare provider has provided documentation that the symptoms are typical of their underlying chronic condition (e.g., allergies or asthma) OR a healthcare provider has confirmed an alternative named diagnosis (e.g., Streptococcal pharyngitis, Coxsackie virus), OR at least 10 days have passed since symptom onset.

Students and staff will continue to notify the District and/or school site when they need to stay home.

i. For staff members, please contact Human Resources or your administrator if you need to stay home due to a COVID-19 exposure, are experiencing COVID-19 symptoms, or have been diagnosed with COVID-19.

7b. Symptom Assessment
Parents or caregivers are strongly encouraged to monitor their children for signs of infectious illness every day and to keep students home when sick. Parents will be required to keep sick students or unvaccinated students who have had close contact with a person with COVID-19 at home. The same will hold for staff members.

Students, staff, and parents are required to follow a COVID-19 self-checklist protocol, including temperature checks. For students who are unable to perform their own self-assessment, the parents will be required to assist with the assessment before the student arrives at the campus. Parents will receive the LVUSD Health and Safety Guidebook with the list of self-checklist questions (see Appendix C).

Anyone, who shows symptoms of COVID-19 will be denied entry to LVUSD facilities. For students and staff who are already on-site, see the section on Isolation (Symptoms at School).

7c. Isolation (Symptoms at School)
Staff and students should self-monitor throughout the day for symptoms of illness. School site COVID-19 Liaisons will be provided training to recognize suspected signs and symptoms of COVID-19 in children and youth under 18 years old.

Persons exhibiting a fever of 100.4 degrees or higher, or who have a cough or any other COVID-19 symptoms, will be isolated on the campus in a secured isolation area. Students exhibiting symptoms will be required to wear a face covering and be required to wait in an isolation area until they can be transported home or to a healthcare facility. Office health staff should use CDC’s “Standard and Transmission-Based Precautions” when caring for sick people. Any workspace and isolation areas occupied by students who have been sent home will be disinfected immediately.

Sick students or staff staying home or sent home with symptoms consistent with COVID-19 will be advised to contact their primary care provider for evaluation and possible testing.

See Leggett Valley Unified School District Health Protocols (see Appendix B) for how to respond to different symptoms and exposure scenarios, and when students or staff can return to school or work.

7d. Returning to School for Symptoms at Home or In School
See Leggett Valley Unified School District Health Protocols (see Appendix B) for how to respond to different symptoms and exposure scenarios, and when students or staff can return
to school or work.

7e. Quarantine - Vaccinated Close Contacts
If asymptomatic, those who are fully vaccinated can refrain from quarantine and testing following a known exposure.

7f. Quarantine - Unvaccinated Close Contacts Students When Both Parties Were Wearing a Mask
Quarantine recommendations for unvaccinated students for exposures when both parties were wearing a mask, as required in K-12 indoor settings.

a) When both parties were wearing a mask in the indoor classroom setting, unvaccinated students who are close contacts (more than 15 minutes over a 24-hour period within 0-6 feet indoors) may undergo a modified 10-day quarantine as follows. They may continue to attend school for in-person instruction if they:
   i. Are asymptomatic;
   ii. Continue to appropriately mask, as required;
   iii. Undergo at least twice weekly testing during the 10-day quarantine; and
   iv. Continue to quarantine for all extracurricular activities at school, including sports and activities within the community setting.

7g. Quarantine - Unvaccinated Close Contacts When Not Wearing a Mask
Quarantine recommendations for: unvaccinated close contacts who were not wearing masks or for whom the infected individual was not wearing a mask during the indoor exposure; or unvaccinated students as described in #7 above.

a) For these contacts, those who remain asymptomatic, meaning they have NOT had any symptoms, may discontinue self-quarantine under the following conditions:
   i. Quarantine can end after Day 10 from the date of last exposure without testing; OR
   ii. Quarantine can end after Day 7 if a diagnostic specimen is collected after Day 5 from the date of last exposure and tests negative.

b) To discontinue quarantine before 14 days following last known exposure, asymptomatic close contacts must:
   i. Continue daily self-monitoring for symptoms through Day 14 from last known exposure; AND
   ii. Follow all recommended non-pharmaceutical interventions (e.g., wearing a mask when around others, hand washing, avoiding crowds) through Day 14 from last known exposure.
   iii. If any symptoms develop during this 14-day period, the exposed person must immediately isolate, get tested and contact their healthcare provider with any questions regarding their care.

7h. Isolation - Vaccinated and Unvaccinated
For both vaccinated and unvaccinated persons, follow the CDPH Isolation Guidance for those diagnosed with COVID-19.

For persons with COVID-19 who have symptoms and were instructed to care for themselves at home may discontinue self-isolation under the following conditions:
- At least 10 days have passed since symptom onset; AND
- At least 24 hours have passed since resolution of fever without the use of fever-reducing medications; AND
- Other symptoms have improved

For persons with COVID-19 who are asymptomatic, meaning that they have NOT had any symptoms,
CDPH recommends that these individuals be instructed to care for themselves at home. They may discontinue isolation under the following conditions:

- At least 10 days have passed since the date of the first positive COVID-19 diagnostic (federally approved Emergency Use Authorized molecular assay) test. If they develop symptoms, then the strategies for discontinuing isolation for symptomatic persons (see above) should be used.

7i. Visitors to Campus
Schools will limit nonessential visitors, volunteers, and activities involving external groups or organizations with people who are not fully vaccinated.
Schools will not limit access for direct service providers, but can ensure compliance with school visitor policies.
Schools will continue to emphasize the importance of staying home when sick. Anyone, including visitors, who have symptoms of infectious illness, such as flu or COVID-19, should stay home and seek testing and care.
Best practices learned from 2021 include the inclusion of virtual meetings for IEPs, parent/teacher conferences, 504 meetings, some district-wide committee meetings and SSTs. Virtual meetings are encouraged if they support student success. Sites and District will ensure that technology is available for students/parents to participate in virtual meetings.

8. Staff to Staff Interactions (Cal/OSHA)
Staff may work together indoors and outdoors, including in staff meetings, professional development, offices etc. as long as they are wearing masks while indoors with the following exception.

If staff are eating or drinking in a common area, i.e. staff room, when unmasked, they must be at least six feet apart from other employees and outside air supply to the indoor area is maximized to the extent feasible. (Cal/OSHA)

9. Train All Staff and Educate Families (Cal/OSHA)
The District and school sites will train staff and provide educational materials to families on COVID-19 safety actions.

9a. Training for Staff
All staff received COVID-19 safety training at the beginning of the 21-22 school year. Staff will receive follow-up training in:
- Proper use, removal, and washing of face coverings; and conditions where face coverings must be worn at the workplace. The types of face coverings and the fact that face coverings are not respiratory protective equipment.
- Unvaccinated staff’s option to request, without fear of retaliation, a respirator for voluntary use and trained in how to use them properly.
- All staff can request face coverings and wear them at work regardless of vaccination status without fear of retaliation.
- Physical distancing guidelines and their importance, especially if unvaccinated
- Symptoms screening practices.
- COVID-19 specific symptom identification.
- How COVID-19 is spread.
h. Enhanced sanitation practices.
i. The importance of staff and students not coming to work if they have symptoms, or if they or someone they live with or they have had close contact with has been diagnosed with COVID-19. For staff, COVID-19 specific symptom identification and when to seek medical attention.
j. The employer’s plan and procedures to follow when staff or students become sick at school.

k. The employer’s plan and procedures to protect staff from COVID19 illness/hazards; and how to participate in the identification and evaluation of COVID-19 hazards. Information on how to access COVID-19 testing and vaccination, and why vaccination is effective at preventing COVID-19.
l. Information regarding COVID-19-related benefits to which the employee may be entitled to under applicable federal, state and local laws.
m. The procedures and protocols that will be used for in person learning that are site specific.

9b. Education for Families
All parents and guardians will receive the LVUSD Health and Safety Handbook (see Appendix C and D) outlining important safety guidelines including:

a. Proper use, removal, and washing of face coverings.
b. Symptoms screening practices.
c. COVID-19 specific symptom identification.
d. How COVID-19 is spread.
e. Enhanced sanitation practices.
f. The importance of staff and students not coming to work if they have symptoms, or if they or someone they live with or they have had close contact with has been diagnosed with COVID-19.

School sites will also provide education for families regarding school site specific safety practices.

9c. Signs and Messages
Signs that promote protective measures will be posted in visible locations throughout the District. These include, but are not limited to, self-assessment of possible COVID-19 symptoms/exposure, when to stay home, proper use of PPE, access to training and where to obtain more information, and direction for hallways and common areas.

10. Maintain Healthy Operations (Cal/OSHA)

10a. Designated Staff
COVID safety concerns should be directed to the site principal or appropriate administrator who will ensure that all possible exposures to COVID-19 are documented and tracked in order to notify local health officials, staff and families in a prompt and responsible manner.

Employees should report COVID-19 related concerns to their supervisor without fear of reprisal. Responsibility and authority for implementing this plan: Trina Cardillo, Director, Human Resources. (Cal/OSHA)
In the event that students or staff have been exposed to an individual who has tested positive for COVID-19 those who have had contact with the individual will be contacted as soon as is practicable. Written notification of employees and union leadership will be in accordance with Labor Code 6409.6. Records of positive COVID-19 cases will included

**10b. Protections for Staff and Children at Higher Risk for Severe Illness from COVID-19**

Independent study will be offered through the LVUSD Independent Study Program for students who are medically fragile or would be put at risk by in-person instruction, or who are self-quarantining because of exposure to COVID-19.

Students in this category will contact their principal and may be directed to the LVUSD Independent Study Program to receive their educational program.

Staff members requesting accommodations related to COVID-19 shall notify their immediate supervisor and contact the Human Resources Department.

**11. Confirmed COVID-19 Case (Cal/OSHA)**

Parents are asked to notify the school site office if their student tests positive for COVID-19. Staff members that become aware of a student who has tested positive for COVID-19 are to contact their school site office immediately. Each site will appoint a person to work with public health to conduct contact tracing to determine which students or staff may have had contact with the student who has tested positive. This includes but is not limited to, close contact within less than 6 feet, masked or unmasked, for 15 minutes cumulatively over 24 hours.

Staff members who test positive for COVID-19 are to contact the Human Resources Department and site administrator immediately. The Human Resources Department will conduct contact tracing in accordance with Cal/OSHA and Public Health guidance. This includes determining who the employee had contact with during their infectious period, and worksites where the employee was present.

All reported cases of students or staff who test positive for COVID-19 will be reported to Public Health in accordance with guidelines from CDPH and Mendocino County Public Health. If it is determined that there was potential exposure of COVID-19 on a school property, the circumstances of the exposure will be reviewed and corrective action will be taken.

The District will report immediately to Cal/OSHA any COVID-19-related serious illness or death related to COVID-19. The steps taken to implement the COVID Safety Plan will be maintained and the plan is available on the District website and at the worksites. Records of employees who test positive for COVID-19 will be maintained by the Human Resources Department and will include the following employee information.

a. Name;
b. Occupation;
c. Location where the employee worked;
d. Date investigation was initiated;
e. Whether a COVID-19 test was offered;
f. Name of staff involved in the investigation;
g. Date and time employee who tested positive was last in the workplace;
h. Date of positive or negative test results/diagnosis;
i. Date the case first had one or more COVID symptoms;
j. Information received regarding COVID-19 test results and onset of symptoms.

See Appendix B – Legget Valley USD Health Protocols below for additional actions needed and when students or staff can return.

12. Measures for When a Cluster or Outbreak Is Being Investigated at a School

When either a school or Local Health Department (LHD) is aware that an outbreak may be underway, the LHD should investigate, in collaboration with the school, to determine whether these cases had a common exposure at school (e.g., a common class or staff member, bus ride, or other common exposures outside of school).

CDPH define a school outbreak as 3 or more confirmed or probable cases of staff or students occurring within a 14-day period who are epidemiologically-linked in the school, are from different households and are not contacts of each other in any other investigation cases (e.g. transmission likely occurred in the school setting).

See Appendix B – Legget Valley Health Protocols below for additional actions needed and any needed closures.

13. School and District Closure Determinations (When school closure is referenced below, we mean movement from in person learning to independent study)

Legget Valley USD will consult with the Local Public Health Officer (LHO) in determining if a school closure is necessary. The general guidelines below offer an idea of what criteria will be analyzed. However, any closure will be determined on a case by case basis.

Situation that may indicate the need for school closure:

a. Within a 14-day period, an outbreak has occurred in 25% or more classes/sections in the school.
b. Within a 14-day period, at least three outbreaks have occurred in the school and more than 5% of the school population is infected.
c. The LHO may also determine school closure is warranted for other reasons, including results from public health investigation or other local epidemiological data.

Length of closure will be 14 days, or according to a decision made in consultation with the LHO.

School may typically reopen after 14 days and if the following have occurred:

d. Cleaning and disinfection
e. Public health investigation
f. Consultation with the LHD

Legget Valley USD will close the school district if 25% or more of schools in the district have closed due to COVID-19 within a 14-day period and in consultation with the LHD.

The District can reopen after 14 days, in consultation with the LHD.
See Appendix B – Leggett Valley Health Protocols below for additional actions needed and any needed closures.

14. K-12 School Testing (CAL/OSHA)

COVID-19 Testing Plan
The district will provide surveillance, symptomatic testing, and response testing to students and staff at no cost to the individual. COVID testing is mandatory twice a week for students and every day for staff.

14a. Surveillance Testing of Students and Staff
   a. Employees and students will be informed on how they obtain testing through district communications.
   b. Testing will be at no cost to the individual.
   c. Testing has been made available through LVUSD. A schedule for optional testing will be shared with all employees and students.
   d. Employees can also test through County Public Health provided testing, or with their own medical provider. If these employees wish to take the test during their working hours, they should arrange an appropriate time with their supervisor.
   e. In the event that the District is required to provide testing because of a workplace exposure or outbreak, the District will communicate the plan for providing testing and inform affected employees of the reason for the testing and the possible consequences of a positive test. Vaccinated individuals are not required to undergo testing.
   f. To the extent that it is practicable the District will follow the testing plan that is described in the CDPH Guidelines Published on July 12, 2021 or updated CDPH guidelines as they become available.
   g. The District will offer testing twice per week, in order to be able to test students who are asymptomatic close contacts and employees needing to test.
   h. Human Resources and Administration will develop and maintain the list of staff and students to be tested by site, and indicate when staff and students are scheduled to be tested. All testing is voluntary for students but highly encouraged.

14b. Symptomatic Testing
Individuals with COVID-19 symptoms should stay home or be isolated at school as soon as the symptoms have been identified. If the individual is at home, he/she should seek testing from a medical provider. If the individual is at a school site, a test will be administered before the individual goes home if the individual consents to the test. If the test is negative, the individual may return to school 24 hours after fever has subsided and symptoms are improving, with permission from the HR Department. If the test is positive, the individual may not return to the school site until all District protocols have been satisfied and clearance has been given from the Site Administrator or the HR Department.

14c. Response Testing
When a positive case is identified, the HR Department and Administration will work with the school site and District testing team to identify and notify the at-risk individuals and coordinate
the testing of all consenting individuals. This will include all close contacts. Contact is defined as being within 6 feet of the infected individual for a cumulative total of 15 minutes within any 24-hour period within the window beginning two days before until 10 days after the infected individual first experienced symptoms or had a positive test result if asymptomatic. Tests will be given to all who consent to testing by completing a testing consent form.

Staff and students who meet the definition of having contact with the infected individual will not return to the school site until all District protocols have been satisfied and clearance has been given from the Site Administrator or the HR Department.
Sanitizing High-contact areas

Custodians and other support staff should try to sanitize the key touch points several times a day and no less than once every 24 hours.

Cleaning and sanitation are essential building blocks for infection prevention and outbreak control. In all areas that you clean and sanitize, please pay attention to standard operating procedures. This includes using only the products provided by LVUSD and as directed by the manufacturer.

Cleaning and Disinfecting Compromised Facilities

In the event that a staff member or student has a positive COVID-19 test and has been within a LVUSD facility within the last 72 hours, special care should be taken for disinfection.

Disinfection kits containing the following items will be distributed to all sites. Many of the contents are currently hard to source and are only available in limited quantities, the kits should only be used when necessary.

- 3-Ply Surgical Mask
- Surgical Gowns
- Face Shields
- Goggles
- Nitrile Gloves
- Caution Tape
- Orange Painters Tape
- Sharpie Pen
- Warning Signs

As soon as a compromised facility has been identified, and where possible.

- Open up all exterior windows of the compromised rooms and close off access to these spaces.
- Staff conducting cleaning of compromised spaces should wear gloves, gowns/bibs and surgical grade masks or better at all times.
- Do NOT turn off HVAC systems. These systems provide better filtration capabilities and introduce outside air into the areas they serve.
- Secure all doors leading to the compromised rooms.
  - Lock all doors.
  - Post warning signs and post on all doors until disinfection cleaning is completed.

Wait at least 24 hours from the time of last exposure before cleaning and disinfection. If 24 hours is not feasible, wait as long as possible.

- Vacuum all compromised spaces with carpet flooring.
  - Do not vacuum a room or space occupied by other people.
- Clean and disinfect all areas used by the person, such as offices, bathrooms, common areas and shared equipment (copiers, paper cutters, keyboards, phones, vacuums, etc.).
  - Clean all visibly dirty surfaces
  - Disinfect all surfaces & touchpoints.
## Leggett Valley Unified School District Health Protocols:
Onset of symptoms, a positive COVID-19 test, or close contact with an individual testing positive for COVID-19 in a school, classroom, or family setting.

<table>
<thead>
<tr>
<th>SCENARIO</th>
<th>VACCINATED</th>
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| **A student or staff member either exhibits COVID-19 symptoms, answers yes to a health screening question, or has a temp of 100.4 or above.** | Staff members and students with symptoms of COVID-19 infection may not to return for in-person instruction until they have met CDPH criteria to return to school for those with symptoms:  
  i. At least 24 hours have passed since resolution of fever without the use of fever-reducing medications; and  
  ii. Other symptoms have improved; and  
  iii. They have a negative test for SARS-CoV-2, OR a healthcare provider has provided documentation that the symptoms are typical of their underlying chronic condition (e.g., allergies or asthma) OR a healthcare provider has confirmed an alternative named diagnosis (e.g., Streptococcal pharyngitis, Coxsackie virus), OR at least 10 days have passed since symptom onset. | Staff members and students with symptom instruction until they have met CDPH criteria:  
  i. At least 24 hours have passed since resolution of fever without the use of fever-reducing medications; and  
  ii. Other symptoms have improved; and  
  iii. They have a negative test for SARS-CoV-2, OR a healthcare provider has provided documentation that the symptoms are typical of their underlying chronic condition (e.g., allergies or asthma) OR a healthcare provider has confirmed an alternative named diagnosis (e.g., Streptococcal pharyngitis, Coxsackie virus), OR at least 10 days have passed since symptom onset. |
| **A student or staff member tests positive for COVID-19.** | For persons with COVID-19 who have symptoms and were instructed to care for themselves at home may discontinue self-isolation under the following conditions:  
  • At least 10 days have passed since symptom onset; AND  
  • At least 24 hours have passed since resolution of fever without the use of fever-reducing medications; AND  
  • Other symptoms have improved; AND  
  For persons with COVID-19 who are asymptomatic, meaning that they have NOT had any symptoms, CDPH recommends that these individuals be instructed to care for themselves at home. They may discontinue isolation under the following conditions:  
  • At least 10 days have passed since the date of the first positive COVID-19 diagnostic (federally approved Emergency Use Authorized molecular assay) test. If they develop symptoms, then the strategies for discontinuing isolation for symptomatic persons (see above) should be used. | For persons with COVID-19 who have symptoms:  
  • At least 10 days have passed since symptom onset; AND  
  • At least 24 hours have passed since resolution of fever without the use of fever-reducing medications; AND  
  • Other symptoms have improved; OR  
  For persons with COVID-19 who are asymptomatic, meaning that they have NOT had any symptoms, CDPH recommends that these individuals be instructed to care for themselves at home. They may discontinue isolation under the following conditions:  
  • At least 10 days have passed since the date of the first positive COVID-19 diagnostic (federally approved Emergency Use Authorized molecular assay) test. If they develop symptoms, then the strategies for discontinuing isolation for symptomatic persons (see above) should be used. |
| **A MASKED asymptomatic student or staff member is in close contact with a MASKED person who tests positive for COVID-19.** | If asymptomatic, those who are fully vaccinated can refrain from quarantine and testing following a known exposure. | Quarantine recommendations for uninfected individual was not wearing a mask in above scenario:  
  a. For these contacts, those who were not symptomatic:  
  i. Quarantine can end after Day 10 if exposure and tests negative  
  b. To discontinue quarantine before  
  i. Continue daily self-monitoring for 10 days  
  ii. Follow all recommended non-pharyngeal hygiene, avoiding crowds (throughout the day)  
  c. If any symptoms develop during the quarantine period, contact their healthcare provider. |
| **A MASKED or UNMASKED asymptomatic student or staff member is in close contact with an UNMASKED person who tests positive for COVID-19.** | If asymptomatic, those who are fully vaccinated can refrain from quarantine and testing following a known exposure. | Quarantine recommendations for uninfected individual was not wearing a mask in above scenario:  
  a. For these contacts, those who were not symptomatic:  
  i. Quarantine can end after Day 10 if exposure and tests negative  
  b. To discontinue quarantine before:  
  i. Continue daily self-monitoring for 10 days  
  ii. Follow all recommended non-pharyngeal hygiene, avoiding crowds (throughout the day)  
  c. If any symptoms develop during the quarantine period, contact their healthcare provider. |
The health and safety of our students, families, and staff are of the utmost importance. We follow health and safety measures set forth by Mendocino County, the California Department of Public Health (CDPH), Cal OSHA, and the Centers for Disease Control (CDC). This document will help provide health and safety guidance for Leggett Valley Unified students, families, and staff.

**SCREENING AT HOME**

- Students and staff are asked to self-screen for COVID-19 symptoms such as cough, shortness of breath, runny nose, and fever at home before coming to school or getting on a bus.
- Anyone with a fever of 100.4°F or more should not go to a school site. Those experiencing symptoms including persistent cough, shortness of breath, or runny nose should not attend school.

**ARRIVING AT SCHOOL**

- Students and staff members are required to complete a daily temperature check prior to coming to a LVUSD site.
- School sites will have signage throughout campus to encourage proper sanitation.
- LVUSD will provide COVID-19 testing opportunities and locations for school staff.

**IF A TEMPERATURE OF 100.4°F+ IS DETECTED**

- Students with a temperature of 100.4°F or higher will not be admitted and shall be sent home.
- Individual should then contact a health care provider for further instructions.
- Please notify the school administration of any positive COVID-19 test results.
- School will notify health officials, staff and families of any positive cases.

- If a student develops a fever while at school, they will be isolated from other students, provided a face covering if they do not have one, and their parent/guardian will be contacted to pick them up.
- Sick staff and students will be advised to isolate according to CDPH and Cal OSHA guidelines. The individual may return after 10 days after symptoms first appeared and no fever for the last 24 hours without using fever-reducing medications, or proof of negative COVID test.
• Staff and students will be trained on proper hand hygiene, including hand washing and use of hand sanitizer
• [CDC: Handwashing: Clean Hands Save Lives](https://www.cdc.gov/handwashing/)
• Students will be instructed to wash or sanitize their hands upon arrival into the campus, using the restroom, and lunch.
• Handwashing and hand sanitizing for students will be reinforced daily with time allotted to wash hands regularly.
• Hand sanitizer stations will be available at all school sites.
• Students and staff will be instructed on protocols for coughing, sneezing, etc. while protecting others health and safety.
• Visual reminders will be provided and posted for staff and students.

TRAVEL & LARGE GATHERINGS
If you are planning large gatherings or will travel outside California, please get tested before sending children back to in-person instruction or activities.
FACE COVERINGS

- Face coverings are required indoors for ALL students and staff TK-12th (unless exempt), in order to prevent the spread of COVID-19. Students without masks will be provided with a disposable one to wear while at school.

- Students who refuse to wear face coverings and do not have an exemption will be provided an independent study program.

- Students with medical/sensory/cognitive/behavioral exemptions (with a doctor's note) will not be required to wear a mask, but are strongly encouraged to utilize a face shield if possible.

- Students will be instructed on proper face covering protocol. Parents are asked to familiarize their children with the use of cloth face coverings, including the importance of being careful not to touch their mask or areas of their face.

- Students will be not allowed to remove their masks outdoors. Mask free zones will be designated.

- All staff will be provided with face coverings and are required to wear face coverings unless prevented due to health conditions or instructional/communication needs. In those instances, staff will be provided with a clear face shield and drape.

- Visual reminders regarding face covering protocols will be posted for staff and students.

CHILD’S AGE | FACE COVERING REQUIRED?
--- | ---
TK – 12th grade | YES
SAFETY EQUIPMENT

HAND WASHING & SANITIZING STATIONS
- Hand washing and/or sanitizing stations are located in common areas at each school such as lunch areas, front offices, and priority locations. All sinks have hand soap and paper towels. Each classroom is equipped with a hand sanitizer dispenser at exterior entrance.

PERSONAL PROTECTIVE EQUIPMENT FOR STAFF
- The District will provide face masks for staff. All staff are required to wear fabric face coverings unless prevented due to health conditions or instructional/communication needs. Clear face masks and face shields with a drape are options for staff.

TOUCH-LESS THERMOMETERS
- The District has provided each school and District site with touch-less forehead thermometers so staff may screen students, and themselves.

GLOVES
- The District will supply gloves for each classroom as needed.

BATHROOMS
- Bathrooms will be cleaned and stocked with soap throughout the day.

HVAC SYSTEMS
- HVAC systems have been serviced and inspected across the District to ensure proper operation and circulation of outside air.

WIPES & SPRAYS
- Disinfecting wipes and/or disinfecting sprays will be provided in every classroom.

COVID-19 Vaccination is strongly recommended by CDPH for all eligible people in California, including teachers, staff, students, and adults sharing homes with these members of our K-12 communities. Click here to visit Mendocino County Public Health for vaccination clinic dates and more information.

CDPH GUIDELINES
Campuses will follow guidelines developed by the CDPH for cleaning, disinfection, and ventilation of school sites as practicable.
COVID-19 DAILY SCREENING TOOL

Ask the following questions every day before school/work:

**Questions**

*Do I have any of the following symptoms that are new or worsening?*

- fever or chills
- cough
- shortness of breath
- fatigue
- muscle or body aches
- headache
- new loss of taste or smell
- sore throat
- congestion or runny nose
- nausea or vomiting
- diarrhea

**Action**

*Has anyone in your household had COVID-19?*

*If YES*

STAY HOME

Please see the LVUSD Health Protocols and call your school prior to sending your child to school.

LVUSD HEALTH & SAFETY GUIDEBOOK 2021/2022

UPDATED 8.11.2021
Appendix D - Communication Plan

Providing frequent, transparent, two-way communication is always a priority in Leggett Valley Unified, but during the COVID-19 pandemic, it is especially important. Ensuring our staff, students, parents, and community are informed is key to working through this uncertain time.

<table>
<thead>
<tr>
<th>Communication Methods</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>District Website:</strong></td>
</tr>
<tr>
<td><a href="http://www.leggett.k12.ca.us">www.leggett.k12.ca.us</a></td>
</tr>
<tr>
<td>Flags important messages on the home page so that families will see the message before they are able to visit any other sections of the website. Includes links to each individual school site’s website for information specific to the site, including announcements, calendar events, staff, and instructional programs. Families are encouraged to email the principal of their school and/or call the school site if they have questions or concerns.</td>
</tr>
<tr>
<td><strong>Social Media</strong></td>
</tr>
<tr>
<td>Used to disseminate key messages. Social media has the benefit of two-way communication with families. Many school sites have their own social media accounts that are shared with families. Questions have been asked and answered in the comment sections of posts and through messaging.</td>
</tr>
<tr>
<td><strong>Parent, Staff, and Community Communication</strong></td>
</tr>
<tr>
<td>Regular communications are sent out to all parents, staff, and outside educational agencies through phone call, email, text message, website update, Facebook post and press release. Scheduled for every Friday at 3:00 p.m.</td>
</tr>
</tbody>
</table>

In order to support a continuous feedback loop of all stakeholders, LVUSD working groups were a significant contribution to the development of this plan. In light of the ever-changing health and safety landscape under COVID-19, this type of communication is essential for inclusive and transparent planning. LVUSD will continue to seek input and feedback from stakeholders through various methods, including: Using Whale Gulch Association, Partners in Education, and other community partners.

- Surveys
- Working Group Meetings
- Parent Feedback
- Parent Meetings (SSC, ELAC, DELAC, etc.)

- LAT
- CSEA
- Community and Business Partners
- Elected Officials

23
IV. Reference Documents

- California Department of Public Health School Guidance (7-12-21)
- California Department of Public Health Guidance for the Use of Face Coverings (7-28-21)
- Centers for Disease Control Guidance for COVID-19 Prevention in K-12 Schools (7-9-21)
- CA Safe Schools for All Hub
- Mendocino County Public Health Order Page
- N95 Mask Commonly Asked Questions